

Non-charity and Registered Charity Partnership Agreement

1. Names and addresses of the organizations

Name of non-charity:

Address of non-charity:

Name of registered charity:

Address of registered charity:

Federal Charitable Number:

2. Project description

Project name and description:

.....

Start date:..... End date:

3. The parties agree that

- The registered charity will ensure that the project is completed by the non-charity through advice, enquiry and/or inspection to the best of its ability. The registered charity is accountable for the project and completion.
- The non charity has an existing relationship with the registered charity as follows:

.....

- The project is undertaken to benefit the both the registered charity and the non-charity. State what the non-charity will do for the registered charity as a result of receiving the benefit from the registered charity:

.....

4. Reporting

- A copy of the grant application will be provided by the non-charity to the registered charity.
- The non-charity will provide reports to the registered charity as required.
- The non-charity will report to the registered charity to ensure that the charity can show it controls the use of funds.

5. Payment

Grant amount \$ awarded to (non-charity)
from BVCF will be advanced to the registered charity on receipt and approval of project final report and receipts. The registered charity will provide the BVCF with a receipt bearing its' federal charitable number in accordance with Paragraph 110(a)(A)(IV) of the Income Tax Act when the funds have been received.

The registered charity will segment the funding received for non-charity if necessary.

6. The non-charity is a non-profit organization/society and does ____/does not ____ file a non-profit income tax return. If a Society, the annual report has been filed and the Society is in good standing with the Registrar of Companies. Yes ____ No ____

7. The non-charity hereby declares to the BVCF and the registered charity that the grant funds will not directly benefit any of its members or directors (defined as income/benefits reportable by the member/director in accordance with the Income Tax Act).

8. The registered charity has the authority to decline the grant proceeds from the BVCF and decline its participation in the project under this agreement for reasons of:

- Alteration of project purposes by the non-charity.
- Neglect and/or non-performance by the non-charity in completion of the project.
- Any other reason as declared as detrimental to the registered charity.

Name of non-charity:

Authorized signature:

Name of registered charity:

Authorized signature: