

**BULKLEY VALLEY COMMUNITY FOUNDATION**  
**Minutes of the Annual General Meeting**  
**Held April 28, 2018**

**Directors Present:** Sean Mitchell, Kate Daniels, John Howard, Jacqueline Wheatly,  
Collen Burns, Jill Dunbar

**Community Members:** Charlie Stam

**Executive Director:** Danielle Skerik

**Meeting called to order at 4:10 pm**

Motion to adopt the agenda.

John/Jackie                      CARRIED

Motion to adopt the minutes from the June 21, 2017 Annual General Meeting.

Kate/John                      CARRIED

**Business Arising from The Minutes – none**

**New Business**

**1. Remarks from Chair Sean Mitchell** – has had a great experience and is sad about leaving. The Foundation has had a good year: Board worked on the Constitution and policies, did a great job, thank you from the Chair. Looking forward to seeing how the New Board does with taking the Foundation further. Sean to overlap with New Chair.

**2. Remarks from the Executive Director** – Year end financials ready to be signed and updated the Board about the Vancouver Foundation; they are updating their finance program.

**3. Financial Statement for the Year Ended December 31, 2017** – the statements were approved by the directors.

**4. Proposed Constitution and Special Resolution**

Kate/Jill                      CARRIED

**5. Proposed Bylaws and Corresponding Special Resolution**

John/Jackie                      CARRIED

**6. Elections** – nominations were called for from the floor. There were three nominations from the floor. Motion to appoint the following directors:

- Appoint Charlie Stam for a two-year term expiring April 28 or June 30, 2020-
  - o Jackie                      Carried
- Appoint Mike Doogan-Smith for a two-year term expiring April 28 or June 30, 2020-
  - o John                      Carried
- Appoint Ryan Hill for a one-year term expiring April 28 or June 30, 2019-
  - o Kate                      Carried
- Director Jill Dunbar to become Chair term expiring June 30, 2019- Kate/Colleen      Carried

- Director Colleen Burns for a two-year term expiring June 30, 2019
- Director Jacqueline Wheatley for a one-year term expiring June 30, 2019
- Director Dee McRae for a one-year term expiring June 30, 2019
- Director Kate Daniels retiring from the Board
- Director John Howard for a one-year term expiring June 30, 2019
- Director Bonnie McCreary retiring from the Board
- Director/Chair Sean Mitchell term expired June 30,2018

John/Kate                      CARRIED

**6. Designate signatories on bank account**

Motion to leave the signatories as they are: Jill Dunbar, John Howard, Ryan Hill

Jackie/John                      CARRIED

Meeting adjourned at 5:20 pm