



MEETING MINUTES

Date of Meeting:	June 16, 2021	Location:	Prestige Hudson Bay Lodge
Minutes Prepared By:	Deb Camenzind		Glacier Room

1. Purpose of Meeting

Annual General Meeting

2. Attendance at Meeting

Name	Title	E-mail	Phone
Jill Dunbar	Director	jdunbar@bulkley.net	(250) 846-5677
Deb Camenzind	Office Administrator	info@bvcf.ca	(250) 847-4356
Jacqueline Wheatley	Director	Jacqueline.Wheatley@gov.bc.ca	(250)877-1783
Colleen Burns	Director	cburns99@telus.net	(250) 842-6842
Mike Doogan-Smith	Director	papadoogie18@gmail.com	(250) 847-9451
Dee McRae	Director	mcræe.dd@gmail.com	(250) 845-2550
John Howard	Director	tyheeraider@yahoo.com	(250) 846-5677
Kate Daniels-Howard	Director	fanny61@yahoo.com	(250) 846-5677
Tony Pesklevits	Director	anthony.pesklevits@gov.bc.ca	(250) 847-7511
Greg VanderGaag	BVCF Accountant	greg@bvcca.com	(250) 847-2257

3. Regrets

Name	Title	E-mail	Phone
Ryan Hill	Director	ryan@giddingslaw.ocm	(778) 210-1410

4. Meeting Agenda

- 1) Call to order
- 2) Financial Statement for year ended December 31, 2020 (Presenter: Greg VanderGaag)
- 3) Review of Agenda, revisions, approval
- 4) Minutes from June 10, 2020 Annual General Meeting
- 5) Chair's remarks
- 6) Office Administrator's remarks
- 7) Election of Directors
- 8) Appoint Chair, Vice-Chair, Secretary & Treasurer
- 9) Designate Signing Authorities
- 10) Adjournment



4. Meeting Notes, Decisions, Issues

1. Meeting called to order at 5:36 pm.
2. Reviewed Agenda; revise Agenda to include Greg VanderGaag as an attendee.
 - **MOTION:** Jill moved that the Agenda be accepted with above-noted change. Tony seconded the motion. MOTION CARRIED
3. Greg VanderGaag presented our Financial Statement for the year ending December 31, 2019.2020.
4. Minutes from the June 10, 2020 AGM
 - **MOTION:** Jill moved that the Minutes be approved. Jackie seconded the motion. MOTION CARRIED
5. Jill commented that the Foundation has had a busy year with many challenges. Our Board of Directors did a great job over the past year. Jill thanked the Learning Awards Committee for their work in getting our Learning Awards program organized. Jill stated she will be stepping down from her position as Chair of the Bulkley Valley Community Foundation.
6. Deb thanked Jill for all of her hard work as Chair for the past three years. She stated this past year was one of many learning opportunities. She thanked the Directors for the opportunity to work as the Office Administrator for the Foundation, and looks forward to the coming year and whatever challenges it brings.
7. Appointment of Directors: The Directors are as follows:
 - a) Colleen Burns
 - b) Mike Doogan-Smith
 - c) Jill Dunbar
 - d) John Howard
 - e) Dee McRae
 - f) Jackie Wheatley
 - g) Tony Pesklevits
 - h) Kate Daniels-Howard
 - **ACTION:** Directors are to forward names of candidates for the position of BVCF Director to the Nominating Committee by August 31st.
8. The following positions were appointed:
 - Chair: Kate Daniels-Howard
 - Vice Chair: Tony Pesklevits
 - Secretary: Colleen Burns
 - Treasurer: Mike Doogan-Smith
9. Designation of Signing Authorities: Jill and John will no longer be signing authorities. Kate and Tony will be added as signing authorities.
 - **MOTION:** Colleen moved that Jill and John be removed as signing authorities and Kate and Tony be added as signing authorities. Jackie seconded the motion. MOTION CARRIED. The Signing Authorities are: Kate Daniels-Howard, Tony Pesklevits, Mike Doogan-Smith, Jackie Wheatley, and Deb Camenzind.
 - **ACTION:** Deb to notify the Bulkley Valley Credit Union of the changes to the signing authorities for the BVCF.
10. Meeting adjournment:
 - **MOTION:** Jill moved the 2021 AGM be adjourned at 7:30 pm. Jackie seconded the motion. MOTION CARRIED. Next year's AGM will be on June 15th, 2022. The BVCF regular Monthly Directors' Meetings will continue to be on the second Wednesday of each month. Our next regular meeting will take place on September 8th, 2021.



5. Action Items

Action	Assigned to	Due Date
Forward names of potential BVCF Directors to Nominating Committee	All Directors	August 31 st
Notify BV Credit Union of changes to BVCF Signing Authorities	Deb	ASAP