



## MEETING MINUTES

<b>Date of Meeting:</b>	June 10, 2020	<b>Location:</b>	The Roadhouse
<b>Minutes Prepared By:</b>	Deb Camenzind		

### 1. Purpose of Meeting

Annual General Meeting

### 2. Attendance at Meeting

Name	Title	E-mail	Phone
Jill Dunbar	Director	<a href="mailto:jdunbar@bulkley.net">jdunbar@bulkley.net</a>	(250) 846-5677
Deb Camenzind	Office Administrator	<a href="mailto:info@bvcf.ca">info@bvcf.ca</a>	(250) 847-4356
Jacqueline Wheatley	Director	<a href="mailto:Jacqueline.Wheatley@gov.bc.ca">Jacqueline.Wheatley@gov.bc.ca</a>	(250)877-1783
Colleen Burns	Director	<a href="mailto:cburns99@telus.net">cburns99@telus.net</a>	(250) 842-6842
Mike Doogan-Smith	Director	<a href="mailto:papadoogie18@gmail.com">papadoogie18@gmail.com</a>	(250) 847-9451
Dee McRae	Director	<a href="mailto:mcray.dd@gmail.com">mcray.dd@gmail.com</a>	(250) 845-2550

### 3. Regrets

Name	Title	E-mail	Phone
Ryan Hill	Director	<a href="mailto:ryan@giddingslaw.ocm">ryan@giddingslaw.ocm</a>	(778) 210-1410
John Howard	Director	<a href="mailto:tyheeraider@yahoo.com">tyheeraider@yahoo.com</a>	(250) 846-5677
Tony Pesklevits	Director	<a href="mailto:anthony.pesklevits@gov.bc.ca">anthony.pesklevits@gov.bc.ca</a>	(250) 847-7511

### 4. Meeting Agenda

- 1) Call to order
- 2) Financial Statement for year ended December 31, 2019 (Presenter: Greg VanderGaag)
- 3) Review of Agenda
- 4) Minutes from June 12, 2019 Annual General Meeting
- 5) Chair's remarks
- 6) Office Administrator's remarks
- 7) Election of Directors
- 8) Appoint Chair, Vice-Chair, Secretary & Treasurer
- 9) Designate Signing Authorities
- 10) Adjournment



#### 4. Meeting Notes, Decisions, Issues

1. Meeting called to order at 6:00 pm.
2. Reviewed Agenda; Agenda approved by all; Greg VanderGaag's presentaton moved to the end.
3. Colleen moved the Minutes from the June 12<sup>th</sup>, 2019 AGM be adopted with revisions to #7 under "Meeting Notes, Decisions, Issues" (Ryan Holmes changed to Ryan Hill). Jackie seconded the motion. MOTION CARRIED.
4. Jill commented that the Foundation has had a busy year with many challenges. We will busier in the future due to the increase in our Disbursement Quota. Our Board of Directors did a great job over the past year—she is looking forward to the next year and what it brings.
5. Deb commented she is feeling more confident in her role as Office Administrator. She is looking forward to whatever challenges her role as Office Administrator during the next year may bring and is thrilled to be a part of such an amazing organisation.
6. Appointment of Directors: The Directors are as follows:
  - a) Colleen Burns
  - b) Mike Doogan-Smith
  - c) Jill Dunbar
  - d) Ryan Hill
  - e) John Howard
  - f) Dee McRae
  - g) Jackie Wheatley
  - h) Tony Peskevits
  - i) Kate Daniels-Howard

There was discussion around the need to have the Directors' terms more clearly stated in our policies.
7. The following positions were appointed:
  - a) Chair: Jill Dunbar
  - b) Vice Chair: TBA
  - c) Secretary: Colleen Burns
  - d) Treasurer: Mike Doogan-Smith
8. Colleen moved the current Signing Authorities remain. Jackie seconded the motion. MOTION CARRIED. The Signing Authorities are: Jill Dunbar, John Howard, Mike Doogan-Smith, Deb Camenzind & Jackie Wheatley.
9. Greg VanderGaag presented our Financial Statement for the year ending December 31, 2019.
10. Meeting adjourned at 7:00 pm.

#### 5. Action Items

Action	Assigned to	Due Date
None assigned		