

**BULKLEY VALLEY  
COMMUNITY FOUNDATION**

**Financial Statements  
(Unaudited - See Notice to Reader)  
December 31, 2018**

Notice to Reader

Exhibit "A" Statement of Financial Position

Exhibit "B" Statement of Revenue, Expenses and Net Assets

Notes to Financial Statements

# VANDERGAAG & BAKKER

## Chartered Professional Accountants

1076 Main Street  
P.O. Box 2680  
Smithers, B.C.  
VOJ 2N0

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Willy VanderGaag, Inc.  
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**Retired**  
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### NOTICE TO READER

On the basis of information provided by the members, we have compiled the statement of financial position of BULKLEY VALLEY COMMUNITY FOUNDATION as at December 31, 2018 and the statements of revenue, expenses and net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Due to the issue of independence, these financial statements have been prepared on a notice to reader basis, based on the fact that VanderGaag & Bakker have performed bookkeeping services to the Foundation prior to the preparation of the financial statements.



Chartered Professional Accountants

Smithers, B.C.  
March 21, 2019

**BULKLEY VALLEY COMMUNITY FOUNDATION**  
**STATEMENT OF FINANCIAL POSITION**  
(Unaudited - See Notice to Reader)  
December 31, 2018

	<u>2018</u>	<u>2017</u>
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 31,970	\$ 123,336
Accounts receivable	17,811	3,640
Prepaid expenses	<u>450</u>	<u>-</u>
	<b>50,231</b>	<b>126,976</b>
<b>INVESTMENTS</b> (Note 3)	<u><b>1,163,091</b></u>	<u>711,778</u>
	<u><b>\$ 1,213,322</b></u>	<u>\$ 838,754</u>
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 2,973	\$ 3,984
Grants payable (Note 4)	<u>12,200</u>	<u>20,050</u>
	<u><b>15,173</b></u>	<u>24,034</u>
<b>COMMITMENT</b> (Note 6)		
<b>NET ASSETS</b>		
<b>UNRESTRICTED</b> , per Exhibit "B"	<b>40,993</b>	27,881
<b>ENDOWMENT FUNDS</b> , per Exhibit "B"	<u><b>1,157,156</b></u>	<u>786,839</u>
	<u><b>1,198,149</b></u>	<u>814,720</u>
	<u><b>\$ 1,213,322</b></u>	<u>\$ 838,754</u>

Approved by the board:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**BULKLEY VALLEY COMMUNITY FOUNDATION**  
**STATEMENT OF REVENUE, EXPENSES AND NET ASSETS**  
**(Unaudited - See Notice to Reader)**  
**For the Year Ended December 31, 2018**

	<u>2018</u>		<u>2017</u>	
	<u>Unrestricted</u>	<u>Endowment Funds</u>	<u>Total</u>	<u>Total</u>
<b>REVENUE</b>				
Donations	\$ 3,126	\$ 386,054	\$ 389,180	\$ 7,128
Investment income	47,943	-	47,943	64,689
Grant revenue	500	-	500	5,000
Grants forfeited	3,000	-	3,000	7,690
	<u>54,569</u>	<u>386,054</u>	<u>440,623</u>	<u>84,507</u>
<b>ADMINISTRATIVE AND GENERAL EXPENSES</b>				
Advertising and promotion	561	-	561	421
Grants (Note 5)	33,413	-	33,413	29,930
Insurance	642	-	642	642
Interest and bank charges	156	-	156	-
Licenses, fees and dues	450	-	450	450
Office supplies	2,677	-	2,677	2,054
Professional fees	4,081	-	4,081	3,163
Honoraria	6,855	-	6,855	5,830
Scholarships and bursaries	7,500	-	7,500	8,161
Travel and entertainment	859	-	859	-
	<u>57,194</u>	<u>-</u>	<u>57,194</u>	<u>50,651</u>
<b>NET INCOME</b>	<b>(2,625)</b>	<b>386,054</b>	<b>383,429</b>	<b>33,856</b>
<b>NET ASSETS, beginning of year</b>	<b>27,881</b>	<b>786,839</b>	<b>814,720</b>	<b>780,864</b>
<b>Transfer from Endowment Fund</b>	<b>15,737</b>	<b>-</b>	<b>15,737</b>	<b>(15,998)</b>
<b>Transfer to Unrestricted Fund</b>	<b>-</b>	<b>(15,737)</b>	<b>(15,737)</b>	<b>15,998</b>
<b>NET ASSETS, end of year, to Exhibit "A"</b>	<b>\$ <u>40,993</u></b>	<b>\$ <u>1,157,156</u></b>	<b>\$ <u>1,198,149</u></b>	<b>\$ <u>814,720</u></b>

The attached notes are an integral part of these financial statements.

**BULKLEY VALLEY COMMUNITY FOUNDATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**(Unaudited - See Notice to Reader)**  
**December 31, 2018**

**1. STATUS AND NATURE OF OPERATIONS**

BULKLEY VALLEY COMMUNITY FOUNDATION was incorporated as a non-profit society under the Society Act of the Province of British Columbia on December 14, 1990. Its purpose is to promote education and cultural advancement and scientific or medical research for the increase of human knowledge and alleviation of human suffering and other charitable purposes; as may contribute to the moral, mental, cultural and physical improvements of the inhabitants of the area generally described as Highway 16 from Topley to Kitwanga, inclusive, as well as Granisle and the Hazeltons, all of British Columbia. The Foundation is a registered charity and is classified as a public foundation for purposes of the Income Tax Act (Canada).

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

(a) Endowment funds

Endowment funds are established for gifts that are designated to remain under the Foundation's management in perpetuity.

(b) Investments

Investments are recorded at the lower of cost and market value. Should the carrying value of the investments exceed market value, the investments are written down to market value if management considers that there is a permanent impairment in value.

**3. INVESTMENTS**

	<u>2018</u>	<u>2017</u>
Vancouver Foundation, 14,020.16 units in the consolidated trust fund, a balanced type mutual fund. The units produce earnings which are distributed quarterly. The units have a market value of \$283,242 (2017 - \$298,444).	\$ 214,865	\$ 214,865
Vancouver Foundation, 27,448.34 units (2017 - 23,337.86) in 'Transferable Fund', a balanced type mutual fund. The units produce earnings which are distributed quarterly. The units have a market value of \$554,525 (2017 - \$496,787).	582,598	496,787
Vancouver Foundation, 17,260.37 units in 'Scholarship Transferable Fund', a balanced type mutual fund. The units produce earnings which are distributed quarterly. The units have a market value of \$348,703 (2017 - \$0).	365,628	-
Raymond James, corporate stock and bond portfolio	-	126
	<u>\$ 1,163,091</u>	<u>\$ 711,778</u>

**4. GRANTS PAYABLE**

Grants payable represent the undisbursed amounts approved by the directors for which the draw down deadline has not yet been reached.	\$ 12,200	\$ 20,050
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**NOTES TO FINANCIAL STATEMENTS**  
**(Unaudited - See Notice to Reader)**  
**December 31, 2018**

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**5. GRANTS**

The Foundation approved the following grants during the current year:

Bulkley Valley Historical & Museum Society	\$ 1,092
Bulkley Valley Regional Pool	3,900
Creative Roots Performing Arts	2,930
Dze L K'ant Friendship Centre	1,500
Granisle & District Senior Citizens Association Society (forfeited)	1,000
The Grendel Group	4,400
Houston Public Library Association	3,291
Houston Link to Learning	2,500
Learners Opportunity Group Society	400
Northern Society for Domestic Peace	1,250
Royal Canadian Legion - Pleasant Valley	2,000
Special Olympics BC - Smithers	1,250
Telkwa Christian Reformed Church	1,000
Telkwa Volunteer Fire Department	5,000
Upper Skeena Development Centre Society	<u>1,900</u>
	<u>\$ 33,413</u>

**6. COMMITMENT**

The Directors have committed the Foundation to make grants and distributions to a minimum of \$20,025 during 2019.